

GRAND FORKS COUNTY COMMISSION MEETING

September 10, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf, Malm and Schmisek present.

Moved by Malm, seconded by Schmisek, to approve the minutes of the meetings on August 20, 2013 and August 27, 2013. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #167746-167942 in the amount of \$1,532,722.25; employee status changes for Sonya Lundstrom, Miranda Confer, Tonya Howell, Kari Goetz, Cheryl Drangstveit, Anna Dorward, Andrea Paisley Rios, and James Carey; overtime; August Financial Report; and 2014-2014 County Federal Aid Program. Motion carried unanimously.

Todd Mitzel, ICON Architectural Group, addressed the board.

Bret Burkholder, Correctional Center Administrator, addressed the board.

The following bids were received and opened on September 3, 2013 for the Grand Forks County Correctional Center Group Holding Cell Addition:

General Contractor

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| JTC Construction | \$62,440 |
| ICS, Inc. | 52,425 |
| Peterson Construction | 78,200 |

Mechanical Contractor

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| Custom Aire | \$14,550 |
| CL Linfoot | 15,938 |

Electrical Contractor

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| Sun Electric | \$48,500 |
| Bergstrom Electric | 41,100 |

Moved by Murphy, seconded by Malm, to accept the following low bids on the Grand Forks County Correctional Center Group Holding Cell Addition: ICS, Inc. for \$52,425, Custom Aire for \$14,550 and Bergstrom Electric for \$41,100. Motion carried unanimously.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Knauf, seconded by Murphy, to accept the low bids for three pickups for the Highway Department as follows: \$26,240.50 from Hatton Ford for a 2014 ¾ ton F250, \$31,377 from Rydell for a 2013 1 ton 3500 HD and from Rydell for a 2013 1 ton 3500 HD. Motion carried unanimously.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Knauf, seconded by Murphy, to approve the Nursing Services Agreement for Juvenile Detention. Motion carried unanimously.

The bid for additional heat and smoke detectors in the Courthouse basement will be considered at the next Public Safety and Infrastructure meeting.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Murphy, seconded by Schmisek, to forward the Correctional Center Corporal position to Springsted for classification. Motion carried unanimously.

Lou Lombardi, Veterans Service Officer, addressed the board.

Kimberly Keller, Veterans Service Office Secretary/Benefits Counselor was introduced to the County Commissioners.

The Department of Veterans Affairs fall conference will be September 23rd – 25th, 2013. Mr. Lombardi would like to close the office so he and Ms. Keller could attend.

Moved by Malm, seconded by Schmisek, to provide a cell phone for Mr. Lombardi for the period of time the office will be closed and provide the cell phone by posting it on the door. And notice the public of the closing of the Veterans Service office by newspaper and radio. Motion was withdrawn.

Moved by Murphy, seconded by Knauf, to notify the public of the closing of the Veterans Service office by newspaper and radio. Motion carried with Pic, Murphy, Knauf and Schmisek voting aye and Malm voting nay.

Moved by Schmisek, seconded by Malm, to approve the Chair's signature on the Agreement to Lease (ATL) and authorize Commissioner Schmisek to execute the exhibits to the ATL at such time as requirements are met. Motion carried unanimously.

Brian Schill, GF Public Library Board Chairman, presented the 2012 Grand Forks Public Library Annual Report.

Wendy Wendt, GF Public Library Administrator, addressed the board regarding increasing the size of the Library Board to include one or two representatives from Grand Forks County.

Debbie Nelson, Finance and Tax Director, presented the 2014 Preliminary Budget.

Moved by Schmisek, seconded by Malm, to approve the 2014 Preliminary Budget and to set the public hearing on the final budget for September 24, 2013 at 4:00pm. Motion carried unanimously.

Peter Welte, States Attorney, addressed the board.

Moved by Schmisek, seconded by Malm, to approve the Chair's signature on the agreement with ICS, Inc. for the parking ramp repairs. Motion carried unanimously.

Moved by Schmisek, seconded by Murphy, to call a Special Commission Meeting on September 17, 2013 at 8:30am to consider granting a public hearing for New or Expanding Business. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, reported the balance in the County Park Fund of \$75,427.16.

Moved by Murphy, seconded by Malm, to appoint Debbie Nelson as the Grand Forks County delegate to the Annual North Dakota Association of Counties Conference. Motion carried unanimously.

The Administrative Services Committee will meet with the Fair Board at a Fair Board meeting to discuss capital improvement projects for the next five years.

Moved by Schmisek, seconded by Malm, to send a letter, regarding the County appointment to the City Planning Commission, to the Township Board Members, within the extraterritorial area, looking for individuals willing to serve on the City Planning Commission. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to appoint Commissioner Pic to purchase a door prize for the North Dakota Association of Counties Convention, not to exceed \$100. Motion carried unanimously.

Moved by Knauf, seconded by Schmisek, to allow Commissioner Malm, or his designee, to attend the 2013 North Dakota Petroleum Council Annual Meeting & Members Only Showcase in Grand Forks, ND, September 16-18, 2013. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 6:08pm. The next meeting will be held on September 24, 2013.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor